



GUIDELINES FOR SUBMISSION OF TECHNICAL TRIALS APPLICATION

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GUIDELINES FOR SUBMISSION OF TECHNICAL TRIALS APPLICATION

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Contents

1. INTRODUCTION	1
2. TRIALS REQUIRING APPROVAL	1
3. ELIGIBILITY	2
4. TRIAL DURATION AND RENEWAL	2
5. CHARGING OF FEES	2
6. OTHER REGULATORY REQUIREMENTS AND ASSOCIATED FEES	3
7. PRECAUTIONS AGAINST INTERFERENCE	3
9. POST-TRIAL REQUIREMENTS	4
10. APPLICATIONS	4
11. SUBMISSION OF APPLICATIONS	6
12. ENQUIRIES	6
APPENDIX 1: APPLICATION PROCESS	7

GUIDELINES FOR SUBMISSION OF TECHNICAL TRIALS APPLICATION

1. INTRODUCTION

- 1.1. These Guidelines set out details of a trial involving telecommunications infrastructure and services, and the procedures for application. It is intended as a guide for applicants and are not intended as a substitute for legal advice. Applicants should seek advice from their own legal counsel before submitting an application. The Authority reserves the right to change its policies or practices and amend this document from time to time as it sees fit and without prior notice.
- 1.2. These Guidelines are advisory in nature and the Authority will not normally depart from them without good reason. Applicants should note that the approval of a technical trial application is at the sole discretion of the Authority.
- 1.3. The Authority reserves the right to disclose information regarding the identity of the parties who have submitted applications for a trial.

2. TRIALS REQUIRING APPROVAL

- 2.1. Trials which involve telecommunications infrastructure and services require prior written approval from the Authority. These trials may be:
 - 2.1.1. Technical trials.
 - 2.1.2. Market trials.
 - 2.1.3. A combination of both technical and market trials.
- 2.2. A **technical trial** is a limited duration test where new infrastructure or services using new and emerging technologies, equipment or frequency bands are tested under controlled conditions. The aim is to validate technical viability, assess impacts and ensure compliance before full deployment.
- 2.3. A **market trial** is a limited duration test of a new service or product with real customers in a live environment. The aim is to evaluate commercial viability, customer experience and operational readiness while ensuring compliance with licensing and consumer protection requirements before launch.
- 2.4. Additional licences or authorisations required from other government agencies or authorities is the sole responsibility of the applicant.
- 2.5. In cases where entities that fall within *Section 4* of the *Telecommunications Order, 2001* intend to conduct technical trials, notification to the Authority will be required to ensure compliance with regulatory requirements.

GUIDELINES FOR SUBMISSION OF TECHNICAL TRIALS APPLICATION

3. ELIGIBILITY

- 3.1. Applicants must hold a valid Infrastructure Provider for the Telecommunications Industry (InTi) Licence, Service Provider for The Telecommunications Industry (SeTi) Licence or Internet-of-Things Network and Service Provider for the Telecommunications Industry (IoT-NSP) Licence at the time of application and throughout the duration of the proposed trial.
- 3.2. The proposed trial must strictly fall within the scope of activities permitted under the applicant's existing licence.
- 3.3. Applicants who do not hold the appropriate Licence required for any aspect of the proposed trial shall collaborate with a suitable Licensee authorised to undertake such activities. The collaboration arrangement should clearly set out the respective roles, responsibilities, and regulatory accountability of each party.
- 3.4. The Authority reserves the right to assess whether the proposed technical trial is consistent with the applicant's licensed scope of activities and to impose such conditions as it considers necessary to ensure regulatory compliance.

4. TRIAL DURATION AND RENEWAL

- 4.1. The duration of a trial shall not exceed six (6) months.
- 4.2. However, a one-time extension of up to six (6) months may be requested and must be submitted in writing to the Authority at least ten (10) working days prior to the scheduled end date of the trial.
- 4.3. The Authority reserves the right to approve or reject any extension request at its sole discretion and may impose such conditions as it considers necessary to ensure that the trial remains consistent with the applicant's licensed activities and complies with all applicable regulatory requirements.

5. CHARGING OF FEES

- 5.1. Trials must not be commercial in nature. No fees or charges shall be levied on trial participants. However, a **refundable deposit** may be collected to cover the equipment used by trial participants.
- 5.2. If a trial requires participants to pay any fees or charges:
 - 5.2.1. Participants must be clearly informed in writing of the trial's duration, nature, applicable fees and terms of participation.

GUIDELINES FOR SUBMISSION OF TECHNICAL TRIALS APPLICATION

- 5.2.2. Fees charged must be reasonable, transparent, non-discriminatory basis, and not exploitative. Differentiated fees may be applied to participants provided that such differentiation is uniform, transparent, and fair for the defined set of participants.
 - 5.2.3. Participants must be allowed to withdraw from the trial at any time prior to its conclusion without incurring any fees or penalties.
 - 5.2.4. Any deposit collected must be refunded upon completion of the trial or if the trial ends prematurely.
 - 5.2.5. Participants shall not be required to subscribe to any non-trial service as a condition of participating in the trial.
- 5.3. For avoidance of doubt, any fees charged to trial participants must be strictly cost-based and must not include any element of profit. The proposed fee structure must be submitted to the Authority for review and approval as part of the trial application.

6. OTHER REGULATORY REQUIREMENTS AND ASSOCIATED FEES

- 6.1. Any importation of telecommunications and/or radiocommunications equipment which is part of the trial, must be registered and approved by the Authority.
- 6.2. The applicant must pay for the applicable import permit, type approval temporary frequency usage fees, apparatus licence fees, or any other fees determined by the Authority.
- 6.3. The Authority may consider exemptions from Apparatus Licences, Import Permit and/or Type Approval fees on a case-by-case basis.
- 6.4. Frequency spectrum allocated for the trial must only be used for the approved trial purposes.
- 6.5. Frequency used for a trial does not imply future availability or allocation for non-trial purposes.

7. PRECAUTIONS AGAINST INTERFERENCE

- 7.1. The applicant shall take all necessary steps to ensure that the trial does not cause any interference to existing radio-communication networks operating in the same band or in other bands.
- 7.2. Any interference issues must be rectified in a timely manner and at the applicant's own cost.

GUIDELINES FOR SUBMISSION OF TECHNICAL TRIALS APPLICATION

8. CHANGES TO TRIAL

- 8.1. Any changes to the trial requires the Authority's written approval at least ten (10) working days before the proposed implementation date.
- 8.2. The Authority reserves the right to require changes to be made to the trial or termination of the trial at any time if the Authority deems necessary.

9. POST-TRIAL REQUIREMENTS

- 9.1. A post-trial report must be submitted to the Authority within one (1) month from the trial's completion date.
- 9.2. If the trial activities are intended to be offered commercially, the applicant must obtain all necessary approvals and hold the appropriate licences from the Authority or any other agencies before commencing commercial operations.

10. APPLICATIONS

- 10.1. Applications shall be made in such form and manner as the Authority may determine and shall contain the information listed below. Failure to provide any requested information may invalidate the application. The Authority may seek clarification or additional information from the applicant as necessary to assess the application.
 - 10.1.1. *Applicant's name and contact information*
The full name, designation, and focal contact details (telephone number and email address).
 - 10.1.2. *Name of trial to be conducted*
The name or title of the trial for reference purposes.
 - 10.1.3. *Objective(s) of trial*
The purpose and objectives of the trial, specifying what it seeks to evaluate, validate or demonstrate.
 - 10.1.4. *Trial start and end dates*
The intended start and completion dates of the technical trial. planned timelines, phases, or milestones should also be indicated where applicable.
 - 10.1.5. *Location of the trial*
The geographical location(s) or premises at which the technical trial will be conducted. If multiple sites are involved, each site shall be listed.

GUIDELINES FOR SUBMISSION OF TECHNICAL TRIALS APPLICATION

- 10.1.6. *Description of the infrastructure and/or service being tested*
A detailed description of the infrastructure and/or service under trial, including any supporting systems or platforms involved.
- 10.1.7. *Technical description of the system and/or network configuration being tested*
A detailed technical overview of the system and/or network architecture, including any hardware, software, and supporting components integral to the trial. Relevant network diagram(s) should also be submitted.
- 10.1.8. *Frequency spectrum to be utilised*
If radio frequency spectrum is to be used, the specific frequencies, bands, and associated technical parameters shall be disclosed.
- 10.1.9. *Number and type of users involved in testing*
Information on the expected number of trial participants and their profile (e.g., end-users, enterprise users, internal testers).
- 10.1.10. *Partners involved in technical trial*
Details of any third-party entities, vendors or partners collaborating in the trial must be provided, including their respective roles and responsibilities.
- 10.1.11. *Technical capability of the team*
The qualifications, relevant experience, and capabilities of the personnel managing and executing the trial.
- 10.1.12. *Expected benefits of the trial*
The anticipated technical, operational, or commercial benefits of the trial.
- 10.1.13. *Tariffs for trial participants (if any)*
All fees, charges, or non-price terms and conditions (including any eligibility requirements).
- 10.1.14. *Any other related information*
Additional information necessary for the Authority to evaluate the trial, including risk assessments and mitigation plans.
- 10.2. Applicants are bound by the contents of the application and must make every effort to ensure the accuracy of the information submitted. A declaration regarding the truth, accuracy and completeness of the information submitted must be made at the end of each application. The Authority reserves the right to render null and void, any approval issued on the basis of inaccurate or untrue information.

GUIDELINES FOR SUBMISSION OF TECHNICAL TRIALS APPLICATION

10.3. The application process is illustrated in **Appendix 1**.

11. SUBMISSION OF APPLICATIONS

11.1. Applications to conduct a trial must be submitted at least three (3) months before the intended start date of the trial.

11.2. The applicant is to submit and one (1) hardcopy of the completed application to the Authority at the following address:

APPLICATION FOR TRIALS

Chief Executive

Authority for Infocommunications Technology Industry of Brunei Darussalam

Block B14, Simpang 32-5,

Kg. Anggerek Desa, Jalan Berakas,

Bandar Seri Begawan BB3713,

Brunei Darussalam

Attention: Licensing Unit

11.3. One (1) non-editable softcopy of the completed application must also be submitted via email to licensing_unit@aiti.gov.bn.

11.4. The Authority will only start processing the application when complete information has been submitted and any associated regulatory fees has been paid.

11.5. The Authority endeavours to respond to the applicant about the status of the application within one (1) month of submission of a complete application.

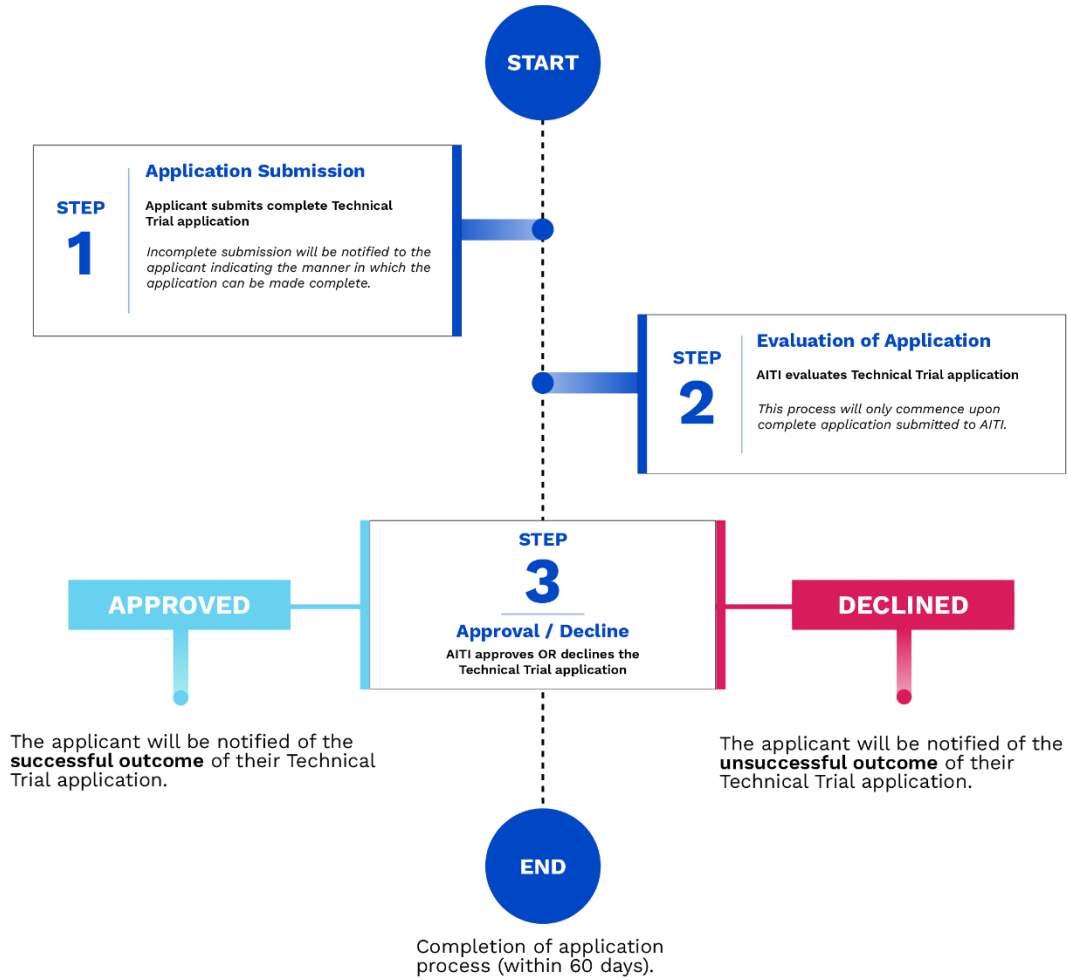
12. ENQUIRIES

12.1. Any enquiries should be made in writing via email to licensing_unit@aiti.gov.bn.

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GUIDELINES FOR SUBMISSION OF TECHNICAL TRIALS APPLICATION

APPENDIX 1: APPLICATION PROCESS



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