



# AITI ACCREDITED BUSINESS (AAB) STATUS



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## Introduction

AAB Status is one of AITI's efforts to promote industry development through accreditation of Brunei Darussalam's homegrown ICT industry businesses. This accreditation provides an assurance that accredited businesses maintain a minimum level of technical, financial and commercial strength and basic competency.

This initiative not only allows AITI to recognize the value of homegrown ICT businesses but also allows AITI to collect data on Brunei Darussalam's ICT industry for the purpose of charting industry development.

The AAB Status accreditation has a validity period of two (2) years from the date of issuance. AAB Status businesses are required to renew their status at least thirty (30) days before the date of expiry. The renewal process will undergo the same evaluation process as any first time AAB Status applications. First time and renewal of AAB Status application and registration is free of charge.



## Privileges

- Eligible to apply for AITI industry development initiatives including grants and subsidies for training schemes;
- Given priority to be selected in various AITI industry development events such as business matching, industry dialogues and invitation to participate in local and international exhibitions;
- Will be listed in AITI's database of recognized ICT businesses which will be prominently displayed in AITI's website and serve as a point of reference predicted to be beneficial for Brunei Government Ministries and other local and international relevant agencies as a list of active ICT businesses in Brunei Darussalam.

## Criteria

- Businesses must ensure that its principal business operations are ICT focused;
- Businesses must be registered under the laws of Brunei Darussalam;
- Businesses must have at least 10% local skilled technical workforce excluding administrative personnel;
- Businesses must hold valid licenses to operate legally in Brunei Darussalam including licences issued by AITI.



## Requirements

- Applicants are only limited to sole proprietorships, partnerships or limited companies within the ICT industry. AITI reserves the right to refuse to accredit, suspend or cancel the application if the applicant is found to be disqualified from doing so by the reason of bankruptcy, mental illness or other incapacity.
- Applicants must provide complete information as required in the application form. AITI may ask for additional information from applicants and may put the application on hold until such additional information is provided. Incomplete or illegible applications may be returned to the applicant.
- The information provided by the applicant in the application form must be true, accurate and complete. AITI reserves the right to cancel or suspend the status if it is found that any of the information is untrue, inaccurate or incomplete.
- Applicants must supply clear photocopies of documents as required in the application form.
- Application forms should be signed by:
  - Sole proprietors for sole proprietorships;
  - Any one (1) partner for partnerships with an original letter of authorization from the remaining partner(s) and supporting documents;
  - A director of a corporate body who is duly authorized to execute the same with the company's chop.
- AITI or officers authorized by AITI shall have the right of access at all times to the premises specified in the application form to conduct inspection of all facilities contained therein for the purposes of the AAB Status and shall not interfere with the performance of their duties.
- AITI reserves the right to suspend or cancel the status for breach of any conditions in the status.
- Any termination, suspension or cancellation of the status shall be without prejudice to the rights and remedies which may accrue to the applicant or AITI.

# Business Focus Areas and Definitions

Applicants for AAB Status must fall within these focus areas:

## 1. System Integrator

Businesses specializing in bringing together component subsystems into a whole and ensuring that those subsystems function together. E.g. integrating multiple IT systems for inputting, processing, interpreting, storing, and categorizing data.

## 2. Software Developer

Businesses that design software and write the programs. Software development includes the design of the user interface and the program architecture as well as programming the source code.

## 3. Hardware Designer

Businesses undertaking design, development and maintenance and marketing of hardware ICT products and applications.

## 4. Information and Computer Security service provider

Businesses providing services on protecting information and information systems from unauthorized access, use, disclosure, disruption, modification or destruction.

## 5. Website design and development service provider

Businesses that provide services related to developing a website for the World Wide Web or an intranet. This can include e-commerce business development, web design, web content development, client-side/server-side scripting and web server configuration.

## 6. ICT Consultancy service provider

Businesses that provide advices or expert opinions on technical matters related to the use of information technology. This includes advice on matters such as hardware and software requirements and procurement, systems integration, and systems security.

## 7. ICT Training service provider

Businesses that provide training services for the use of computer hardware, software, networks, or other ICT related topics.





**8. Internet service provider**

Businesses that provide services of a connection to the Internet and carriage of traffic over the Internet.

**9. Telecommunication services**

Businesses providing telecommunication services including fixed line and mobile.

**10. Mobile content service provider**

Businesses that provide content on any type of media which is viewed or used on mobile phone e.g. ring tones, graphics, games and movies.

**11. Internet service reseller**

Businesses reselling Internet services such as cybercafés. This focus area also includes businesses that provide telecommunication services over the Internet other than the Internet access e.g. fax, telephony, audio conferencing and video conferencing over the internet.

**12. Distributor or reseller of IT software and hardware**

Businesses that distribute or resell any IT software and hardware as their principal business activity.

**13. Internet based business**

Businesses that utilize the Internet as its main platform of operation such as its marketing, web hosting and including e-Commerce transactions.

**14. Multimedia and Animation content**

Businesses that provide services on multimedia and animation content, creation, processing, packaging and aggregation.

# Licenses issued by AITI

- **Infrastructure Provider for the Telecommunications Industry (InTi) Licence**  
An InTi Licence is needed to own and operate telecommunications infrastructure in Brunei Darussalam.
- **Service Provider for the Telecommunications Industry (SeTi) Licence**  
A SeTi Licence is needed to own and operate telecommunications services in Brunei Darussalam.
- **Dealer Licence**  
A Dealer Licence is required for the importation and resale of telecommunications, radiocommunications and satellite equipment in Brunei Darussalam.
- **Type Approval**  
Type Approval is required for telecommunications and radiocommunications equipment to be used and sold in Brunei Darussalam to ensure that the equipment conforms to national safety standards and will not cause harm to telecommunications systems and infrastructure.
- **Import Permits**  
Import Permits are needed for the importation of telecommunications and radiocommunications equipment into Brunei Darussalam.
- **Station Licenses**  
Station Licenses are needed to own and operate radiocommunications equipment in Brunei Darussalam.

For more information, please visit <http://www.aiti.gov.bn/licensing.html>

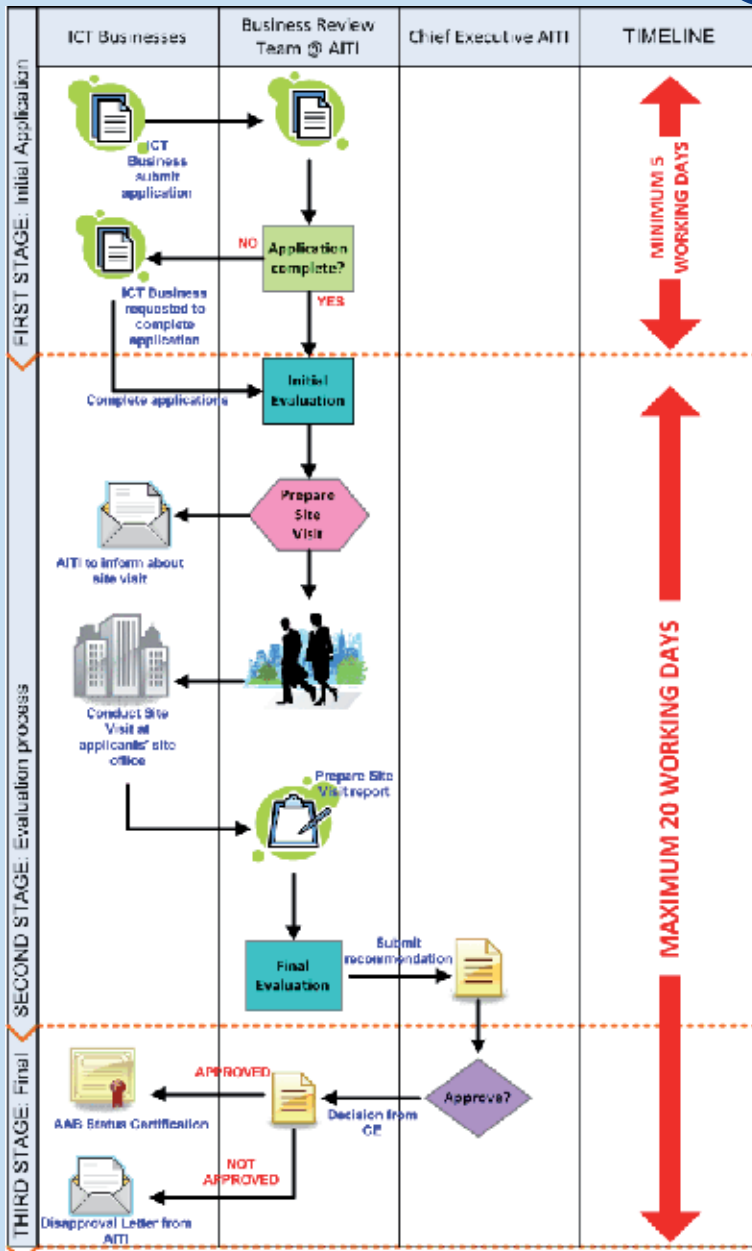




## Documents to be attached with the application form

- 1 **For sole proprietorships or partnerships i.e. Syarikat, Enterprise**
  - (a) Colour copies of identity cards of business owner or each partner
  - (b) Section 16 & 17  
**For corporate entities i.e. Sendirian Berhad, Berhad, Private Limited or Limited**
  - (a) Colour copies of identity cards for each director
  - (b) Copy of Certificate of Incorporation
  - (c) Copy of Notification of Registered Office Address
  - (d) Copy of Particulars of directors and shareholders
  - (e) Copies of Memorandum and Articles of Association
- 2 Copies of certificates of the most recent highest Technical, Professional or University qualifications for all the owners/partners/directors and business's employees
- 3 Company Profile
  - Brief overview of company
  - Products and / or services offered
  - Organizational structure
  - Track record
- 4
  - (a) Section C1 of the application form  
Copies of business owners/partners/directors profile
  - (b) Section B3 of the application form  
Copies of employees' profile

# ATI Accredited Business (AAB) Status Evaluation Process





## Confidentiality

Information given by the applicant will be held in strict confidence and will not be disclosed by AITI except pursuant to an Order of Court for disclosure.

If AITI considers it necessary to disclose any information provided by the applicant and AAB Status businesses, it will provide the applicant with a request for disclosure which sets out the reasons that AITI considers it necessary for disclosure. There will be no implications for any refusal of disclosure.

## Disclaimer Note

This document is only intended as a guide for parties interested in applying for AAB Status. AITI reserves the right to update its policies and to amend this document from time to time without prior notice as deemed fit. All applicants shall at its own expense comply with such amended, varied or revoked items accordingly. AITI is not bound by the contents of this document in relation to the handling of the applications or the terms of the AAB Status to be issued.

The contents of this document have no legal standing and are not intended as a substitute for legal advice. Applicants should seek advice from their own legal counsel before submitting an application.

Nothing in this document shall be taken as discharging the applicants from its obligations to obtain any other licenses, permits or approvals that may be required under any written law in force in Brunei Darussalam.

Terms & Conditions apply.



If you have any further inquiries kindly direct them to:

**Authority for Info-communications Technology Industry of Brunei Darussalam**

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